

Regular Meeting of Mayor and Council December 21, 2020
Town Hall Council Chambers, 100 Central Avenue
Executive Session 6:00 P.M.
Public Session 7:00 P.M.

MEETING CALLED TO ORDER

ATTENDANCE ROLL CALL

Councilperson:
Furgione -
Giralo -
Gribbin -
Oliva -
Rodio -
Torrissi -
Mayor DiDonato -

PRESENT ALSO

Michael Malinsky, Town Solicitor
Bob Vettese, Public Works Manager

EXECUTIVE SESSION Resolution #130-2020

RESUME REGULAR MEETING-ROLL CALL

Councilperson:
Furgione -
Giralo -
Gribbin -
Oliva -
Rodio -
Torrissi -
Mayor DiDonato

PRESENT ALSO

Michael Malinsky, Town Solicitor
Robert Vettese, Public Works Manager
Dave Cella of ARH, Town Engineer

PUBLIC NOTICE

Notice of this meeting has been posted and given to official newspapers. Due to the COVID 19 Virus this meeting will be held electronically by way of Zoom and broadcast live on our local cable channel 9. Each person who wishes to address Council will be allotted 5 minutes.
Public may be heard by dialing 609-561-3040.

PLEDGE OF ALLEGIANCE

PUBLIC HEARD FOR AGENDA ACTION ITEMS

APPROVAL OF MINUTES

Executive Minutes November 16, 2020
Council Minutes November 16, 2020

PRESENTATION

DISPENSE WITH REGULAR ORDER OF BUSINESS

Public Hearing of Ordinance #016-2020- Fixing Salaries of Certain Employees

**AN ORDINANCE FIXING THE SALARIES OF
CERTAIN EMPLOYEES IN THE TOWN OF HAMMONTON**

BE IT ORDAINED by Mayor and Common Council of the Town of Hammonton, County of Atlantic, New Jersey the salaries, clothing allowance, education stipend, health insurance buyout, sick time, vacation time, personal time, comp time, holidays and overtime shall apply to members for contract terms commencing January 1, 2022 until December 31, 2025 per Town Code and per individual bargaining unit Contracts. Individuals shall be paid pursuant to the contract minimums and maximum salaries / Hourly Rates as per contract are as follows:

	MINIMUM	MAXIMUM
Assistant Sludge Plant Operator/ Repairer	\$29,183.00	\$75,000.00
Sr. Wtr Trmt Plt Opr/Rp	\$40,000.00	\$90,000.00
Water Plt Oper/Rep	\$40,000.00	\$87,000.00
Sew Plant Oper/Rep)	\$35,000.00	\$87,000.00
Municipal Utilities Superintendent	\$75,000.00	\$153,000.00
Communications System Tech	\$35,000.00	\$74,000.00
Purchasing Agent/Registrar / Deputy Town Clerk	\$45,000.00	\$95,000.00
Clerk 1 Confidential	\$25,350.00	\$30,000.00
Police Captain	\$95,000.00	\$142,000.00
Police Lieutenants	\$92,396.00	\$140,000.00
Town Clerk/Accountant/Deputy Registrar/ Airport Admin. / Business Admin.	\$45,000.00	\$130,000.00

Section 2. The appropriate salary that each employee covered under this contract shall be paid will be determined by the language contained in the aforementioned contract. No prior contract language or language contained in the prior salary ordinance shall be applicable for purposes of determining the salary level of any member.

Section 3. There shall be added as a longevity increment for each full-time employee as negotiated and set forth in the contract.

Section 4. The method of payment of the salaries to each employee shall be fixed by resolution by Mayor and Council.

Section 5. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Section 6. This ordinance shall take effect after final passage and publication according to law and its provisions.

COMMITTEE REPORTS

Administration - Councilman Gribbin

Business & Industry – Councilman Oliva

Quality of Life – Councilman Oliva

Education - Councilman Torrissi

Public Works & Transportation - Councilman Rodio

Water & Sewer - Councilman Furgione

Law & Order - Mayor DiDonato

ENGINEER REPORT

PUBLIC WORKS INFORMATION ITEMS:

Roadway & Transportation Projects

1. **NJDOT Local Aid FY 2020 – 14th Street Roadway Improvements, Phase III (ARH #11-40058):**
The Contractor is in the process of mobilizing, initial traffic control measures have been installed and temporarily bagged while not in use. As previously reported the intent is to complete the storm sewer installations now, allow for settlement and return in the spring to pave. If the winter is mild paving may happen sooner.
2. **Hammonton Bike Path Connector (ARH #11-40052):**
The Contractor mobilized and was met with a neighbor's protest. We are currently working with PWTC and the solicitor to provide direction to the contractor. We will report back when decided. A fence may be added to the plan/contract.
3. **NJDOT FY2021 State Aid Applications (ARH #11-40041):**
NJDOT has announced municipal aid allotments. The Town is receiving \$310,000 for roadway reconstruction along Valley Avenue from Broadway to Central Avenue. It should be noted the total estimate submitted to NJDOT was over double the allotment. We will discuss with PWTC and determine the full scope of work to be bid in relation to the budget available. We will submit a proposal for final design and construction administration once the scope is defined.

Environmental Projects

4. **Mazza Muffler Site / 104 S. Egg Harbor Road (ARH #11-01102): No Status Change**
The HDSRF grant application valued at approximately \$31,000 has been submitted for a preliminary assessment and site investigation. Application is currently under review by NJDEP.
5. **K&K Linens Property / 224 Vine Street (ARH #11-01094.01):**
The HDSRF grant application has been submitted and is under review by NJDEP. As previously authorized ARH is preparing to work on the removal of an underground storage tank. Notification that we have permission to enter the site was recently received. Once the work is scheduled, we will report back. Generally, the work will include removal of the underground storage tank, sampling in and around the excavated area. The sampling/lab result will dictate the need to either do additional work or allow for the NJDEP-UHOT case to be closed.

Additionally, our scope of work included the HDSRF Grant, the underground storage tank removal and a permit application to Pinelands to remove the structure. It should be noted, our scope of work did not include demolition plan and/or specifications. Prior projects were handled by the administrator, if a plan and specifications are desired for public bidding ARH can provide an additional proposal for this work.

6. **Octagon Oil/Vine Street Parking Lot (ARH #11-01060): No Status Change**
ARH is currently preparing a Remedial Action Permit application for ground water impacts. Once prepared we will coordinate with administration related to the content of the plan and for applicable application fees.
7. **Celona Site Remediation - 130 Railroad Avenue (ARH #11-01054): No Status Change**
As previously reported; three (3) permanent wells were installed and tested. Currently, we are taking periodic samples and tests. This is anticipated to extend into the first quarter of 2022.
8. **Skinner Property / 317 N. Egg Harbor Road (ARH #11-01074.01): No Status Change**
The HDSRF grant application has been submitted and is under review by NJDEP. All work on this project is currently on hold pending receipt of funding from NJDEP.
9. **Policastro Property / 120 E. Pleasant Street (ARH #11-01101.01): No Status Change**
Previously ARH prepared and provided the Town with a Preliminary Assessment/ Phase I Environmental Site Assessment. All work on this project is currently on hold pending Town direction related to moving forward with an HDSRF grant application.

SEWER/WATER INFORMATION ITEMS:

10. **Boyer Avenue Pump Station Design (ARH #11-50144): No Status Change**
The alternatives analysis for the collection system and pump station location has been submitted to the Pinelands Commission. Once the Commission has reviewed and commented, we will be able to move forward with the required NJDEP Treatment Works Application. Pending Pinelands review.

SOLICITOR REPORT

MAYOR REPORT

PWM REPORT

TOWN CLERK REPORT

- 1) Approve contracts for Municipal Clerk, Deputy Municipal Clerk, Confidential Clerk 1, Utility Superintendent, PBA and PBA Sergeants.
- 2) Approval to hire Truck Drivers for Temporary appointment for the Highway Department. \$12.00 per hour, no benefits, retroactive to 11/9/2020. Pending Civil Services rules and regulations.

APPROVE BILL LIST & PURCHASE ORDERS

NEW BUSINESS

ORDINANCES FOR INTRODUCTION

RESOLUTIONS

Resolution #131-2020 – Setting Time, Place and date of Council Meeting for 2021

Setting Time, Place and Date of Council Meetings

WHEREAS, the Open Public Meeting Act otherwise known as Chapter 231 of the Public Laws of 1975 requires that all municipalities adopt a Resolution setting the time, place and date of their meeting; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, as follows:

1. There shall be an **Organization Meeting at 6:00 p.m. January 4, 2021** at which time Mayor and Common Council of the Town of Hammonton will reorganize for the full year and conduct such business, including emergent matters, as is necessary. This meeting will be held by way of Video Conference due to the COVID19 pandemic.
2. Monthly council meetings will begin at 6:00 p.m. with an executive session, if necessary, which will adjourn to the public portion of the meeting at 7:00 p.m., in the Town Hall Council Chambers, 100 Central Avenue, Hammonton, New Jersey 08037. These meeting are subject to change due to the COVID10 Pandemic and maybe held by way of video conference. The following is the list of **Regular Council Meeting dates for year 2021:**

January 25th	July 26th
February 22nd	August 23rd
March 22nd	September 27th
April 26th	October 25th
May 24th	November 15th
June 21st	December 20 th
3. The Hammonton Gazette and the Atlantic City Press are those newspapers designated as the papers to which all notices are to be sent per Chapter 231 of the Public Laws of 1975.
4. Minutes shall be kept and provided as required by said statute by the Town Clerk of all the meetings set forth above and shall be available to the public pursuant to the requirements of said law.

Resolution #132-2020- Appointing Statewide Fund Commissioner

**STATEWIDE INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER**

WHEREAS, The Town of Hammonton (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Town of Hammonton that Frank Zuber is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2021**; and

BE IT FURTHER RESOLVED that Audrey Boyer is hereby appointed as the Alternate Fund Commissioner for the Local Unit for **the Fund Year 2021**; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Resolution #133-2020 – Adopted procedures for Safe Routes to School

A RESOLUTION TO ADOPT PROCEDURES FOR ADMINISTRATION AND INSPECTION OF FEDERAL AID HIGHWAY PROJECTS

WHEREAS, the Federal Highway Administration (FHWA) provides opportunities for Local Public Agencies (LPA), such as the Town of Hammonton, to receive Federal Aid Highway Program (FAHP or federal-aid) funds through New Jersey Department of Transportation (NJDOT); and

WHEREAS, the Town of Hammonton is presently the recipient of federal-aid funds through a project awarded under the NJDOT Transportation, Safe Routes To Schools Program (SRTS); and

WHEREAS, the Town of Hammonton as an LPA, is responsible for administering federal-aid funded projects in compliance with all federal-aid requirements established by the FHWA; and

WHEREAS, the NJDOT, through its Stewardship Agreement with FHWA, is responsible for ensuring that the Town of Hammonton is adequately staffed and suitably equipped to undertake federal-aid projects, and ensure that federal requirements are met; and

WHEREAS, the Town of Hammonton, as required by the NJDOT, has developed a Policy outlining the required procedures for the Administration of Federally Funded Transportation Projects administered through the NJDOT;

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Town of Hammonton, County of Atlantic, State of New Jersey, that the Town of Hammonton adopts the policy entitled, "Town of Hammonton Procedure for Administration and Inspection of federal Aid Highway Projects" dated November 2020.

Resolution # 134-2020 – Requesting Traffic Study at the train crossing on Bellevue Ave and Egg Harbor Road

A RESOLUTION REQUESTING THE NEWJERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) AND THE COUNTY OF ATLANTIC TO PERFORM TRAFFIC STUDIES TO MAKE IMPROVEMENTS TO THE TRAFFIC SIGNALS AND THE TRAIN CROSSING GATES LOCATED AT THE INTERSECTION OF BELLEVUE AVENUE AND EGG HARBOR ROAD LOCATED IN THE TOWN OF HAMMONTON

WHEREAS, the Town Hammonton requests the New Jersey Department of Transportation (NJDOT) and the County of Atlantic to review the timing of the traffic signals to be an all stop (RED) when a train is approaching and the train crossing gates are down at the intersection of Bellevue Avenue and Egg Harbor Road; and

WHEREAS, the Town of Hammonton requests a traffic study as required by the roadway authorities to explore and facilitate such changes; and

WHEREAS, the Town of Hammonton believes improvements to the traffic signal and the train crossing gate at Bellevue Avenue and Egg Harbor Road will significantly improve the safety of individuals walking and driving when a train approaches the intersection;

BE IT FURTHER RESOLVED that It is understood the Town of Hammonton will have the opportunity to concur with the recommended improvements.

Resolution #135-2020- Setting Salaries of Various Employees

RESOLUTION SETTING SALARIES OF EMPLOYEES

WHEREAS, the Mayor and Common Council of the Town of Hammonton, by Ordinance fixed a salary range for employees of the Town of Hammonton, County of Atlantic, New Jersey; and

WHEREAS, said ordinance provides that the amount to be paid to such employee within the salary range shall be fixed from time to time by Resolution of the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, and State of New Jersey as follows:

<u>Employee</u>	<u>Title</u>	<u>Salary Effective 4/1/2020 to 12/31/2020</u>
<u>POLICE DEPT</u>		
Mark Fiorentino	Capitan	\$124,179.08
Donald Kunen	Lieutenant	\$122,847.79
Edward, Slimm	Lieutenant, Det.	\$121,844.30

		<u>Salary Effective 01/01/2021 to 12/31/2021</u>
<u>POLICE DEPT</u>		
Mark Fiorentino	Capitan	\$127,610.78
Donald Kunen	Lieutenant	\$126,273.79
Edward, Slimm	Lieutenant, Det.	\$125,223.45

		<u>Salary Effective 01/1/2022 to 12/31/2022</u>
<u>POLICE DEPT</u>		
Mark Fiorentino	Capitan	\$130,824.06
Donald Kunen	Lieutenant	\$129,480.39
Edward, Slimm	Lieutenant, Det.	\$128,386.30

<u>Municipal Utility</u>		
Eric Adkisson	Asst. Sludge Ptl. Oper.	\$ 49,786.00
Anthony DeCicco	SewPlantSupt/Sew	\$142,019.00
Louis Penza	Sew PlantOper/Rep	\$ 79,262.00
Michael Perna	Sr.WtrTrmtPltOpr/Rp	\$ 81,600.00
Michael Ruberton	Water Plt Oper/Rep	\$ 79,762.00
Gerard Perna	Asst. Sludge Ptl.	\$ 55,660.00

<u>CONSTRUCTION</u>		
Andrea Effinger	Department Head	\$ 66,753.00

<u>Administration</u>		
Kelly Vitalo	Clerk 1 Confidential	\$ 26,225.00

FINANCE

Audrey Boyer	QPA/CMR/DMC	\$ 85,343.00
Frank Zuber	CMC/ACCT/DCMR	\$110,394.00

COMPUTER

Nick DeStefano	Computer Tech	\$ 67,931.00
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<u>Employee</u>	<u>Title</u>	<u>Salary Effective</u> <u>1/1/2023 to 12/31/2023</u>
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POLICE DEPT

Mark Fiorentino	Capitan	\$134,114.81
Donald Kunen	Lieutenant	\$132,764.74
Edward, Slimm	Lieutenant, Det.	\$131,625.80

Municipal Utility

Eric Adkisson	Asst. Sludge Ptl. Oper.	\$ 51,128.00
Anthony DeCicco	SewPlantSupt/Sew	\$145,532.00
Louis Penza	Sew PlantOper/Rep	\$ 81,206.00
Michael Perna	Sr.WtrTrmtPltOpr/Rp	\$ 83,580.00
Michael Ruberton	Water Plt Oper/Rep	\$ 81,706.00
Gerard Perna	Asst. Sludge Ptl.	\$ 57,147.00

CONSTRUCTION

Andrea Effinger	Department Head	\$ 68,362.00
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Administration

Kelly Vitalo	Clerk 1 Confidential	\$ 26,881.00
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FINANCE

Audrey Boyer	QPA/CMR/DMC	\$ 87,424.00
Frank Zuber	CMC/ACCT/DCMR	\$113,224.00

COMPUTER

Nick DeStefano	Computer Tech	\$ 69,592.00
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<u>Employee</u>	<u>Title</u>	<u>Salary Effective</u> <u>1/1/2024 to 12/31/2024</u>
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POLICE DEPT

Mark Fiorentino	Capitan	\$137,485.15
Donald Kunen	Lieutenant	\$136,128.97
Edward, Slimm	Lieutenant, Det.	\$134,944.05

Municipal Utility

Eric Adkisson	Asst. Sludge Ptl. Oper.	\$ 52,501.00
Anthony DeCicco	SewPlantSupt/Sew	\$149,133.00
Louis Penza	Sew PlantOper/Rep	\$ 83,199.00
Michael Perna	Sr.WtrTrmtPltOpr/Rp	\$ 85,610.00
Michael Ruberton	Water Plt Oper/Rep	\$ 83,699.00
Gerard Perna	Asst. Sludge Ptl.	\$ 58,668.00

CONSTRUCTION

Andrea Effinger	Department Head	\$ 70,011.00
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Administration

Kelly Vitalo	Clerk 1 Confidential	\$ 27,653.00
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FINANCE

Audrey Boyer	QPA/CMR/DMC	\$ 89,557.00
Frank Zuber	CMC/ACCT/DCMR	\$116,122.00

COMPUTER

Nick DeStefano	Computer Tech	\$ 71,294.00
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<u>Employee</u>	<u>Title</u>	<u>Salary Effective</u> <u>1/1/2025 to 12/31/2025</u>
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POLICE DEPT

Mark Fiorentino	Capitan	\$140,937.11
Donald Kunen	Lieutenant	\$139,575.20
Edward, Slimm	Lieutenant, Det.	\$138,343.15

Municipal Utility

Eric Adkisson	Asst. Sludge Ptl. Oper.	\$ 53,906.00
Anthony DeCicco	SewPlantSupt/Sew	\$152,824.00
Louis Penza	Sew PlantOper/Rep	\$ 85,241.00
Michael Perna	Sr.WtrTrmtPltOpr/Rp	\$ 87,690.00
Michael Ruberton	Water Plt Oper/Rep	\$ 85,741.00
Gerard Perna	Asst. Sludge Ptl.	\$ 60,225.00

CONSTRUCTION

Andrea Effinger	Department Head	\$ 71,701.00
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Administration

Kelly Vitalo	Clerk 1 Confidential	\$ 28,442.00
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FINANCE

Audrey Boyer	QPA/CMR/DMC	\$ 91,743.00
Frank Zuber	CMC/ACCT/DCMR	\$119,090.00

COMPUTER

Nick DeStefano	Computer Tech	\$ 73,039.00
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Resolution #136-2020 – Tax/Water/Sewer refunds

**A RESOLUTION OF THE MAYOR AND COUNCIL
OF THE TOWN OF HAMMONTON
AUTHORIZING TAX/WATER/SEWER REFUNDS**

Whereas, the following accounts need to have amounts credited, transferred, cancelled, refunded or changed

<u>Block / Lot</u>	<u>Name</u>	<u>Address</u>	<u>Amount</u>	<u>Reason</u>
1501/9	Bucciarelli, Nicholas	869 8 th St	1,231.25	refund/overpayment
1502/9	Warburton, Justin	825 Oakwood Dr	1,203.47	refund/overpayment
1502/70	Ott, Benjamin	710 9 th St.	4,935.41	refund/overpayment
1803/26	Moore, Peter Vincent	383 Walnut St	152.61	refund/overpayment
2301/50.02	Cassidy, Robert	592 Walnut St	2,915.13	refund/overpayment
2301/51.04	Loftus, Frances	556 Walnut St	208.00	refund/overpayment

<u>Block / Lot</u>	<u>Name</u>	<u>Address</u>	<u>Amount</u>	<u>Reason</u>
2413/27	Johnson, Jefery	273 Messina Ave	755.81	refund/overpayment
2907/11	Fallon, Dennis	369 S 3 rd St	275.98	refund/overpayment
3001/1.01/C0044	Bartolone, Cynthia	44 Harbor Dr	997.82	refund/overpayment
4003/3	Petitti, Santa	810 S Egg Harbor	63.34	refund/selling property
4112/4	Kern, Carrie	128 Lakeshore Dr	952.53	refund/overpayment
4301/3.01	Patton, Kendall	11 Dogwood LN	120.10	refund/overpayment
4912/1/c0061	Sbarra, Anthony	61 Jamestown Blvd	700.26	refund/overpayment
4912/1c0091	Colucci, Michael	91 Jamestonw Blvd.	2,286.03	refund/overpayment
5501/13	Silly Gator Inc.	729 Pleasant Mills Rd	948.62	Cancel Balance
2813/1	Corelogic	228 E Pleasant St	184.89	refund/appeal
3402/2	Corelogic	216 S Liberty St	394.26	refund/appeal
3103/17	Corelogic	419 N Packard St	679.75	refund/appeal
2605/3.01	Corelogic	268 S Washington St	2,037.31	refund/overpayment
3716/10	Corelogic	139 Birch Dr	2,158.98	refund/overpayment
3905/22	Corelogic	748 Valley Ave	1,895.13	refund/overpayment
4702/14.10	Corelogic	281 Middle Rd.	2,564.32	refund/overpayment

Whereas, the above amounts have been corrected in the Edmunds Billing system for the Utilities and or tax module showing the correct amounts.

BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that the above refunds are authorized, as approved by the Tax Collector of the Town of Hammonton:

Resolution # 137-2020- Budget Transfers

TRANSFER OF BUDGET APPROPRIATIONS

BE IT RESOLVED, by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, and State of New Jersey, that there be and hereby is authorized the following transfer from the 2020 Budget appropriations:

CURRENT FUND

From: Group Insurance - Operating Expense	\$ 85,000.00
To: Assessors – Operating Expense	\$ 35,000.00
To: Police – Operating Expense	\$ 40,000.00
To: Highway - Operating Expense	\$ 10,000.00

Resolution #138-2020- Declare Radon action Month

**A Resolution Declaring the Month of January as
Radon Action Month in the Town of Hammonton**

PROCLAMATION WHEREAS, radon is a naturally occurring radioactive gas that is the second leading cause of lung cancer; and

WHEREAS, prolonged exposure to radon can kill as many as 500 people in New Jersey each year; and

WHEREAS, families who reside in homes with elevated radon levels are at risk of developing serious health problems; and

WHEREAS, any home could have high levels, even when neighboring homes do not; and

WHEREAS, radon testing can be done with great ease at a relatively low expense to the homeowner, with the cost of reducing radon concentrations being comparable to a home repair; and

WHEREAS, the New Jersey Department of Environmental Protection and the United States Environmental Protection Agency are collaborating during the month of January to promote the need for radon testing in an effort to protect the lives of our State's residents; and

NOW, THEREFORE, BE RESOLVED, That the Mayor and Town Council of the Town of Hammonton, on behalf of the residents of the Town of Hammonton, do hereby proclaim the month of January, 2020, as RADON ACTION MONTH in the Town of Hammonton and call upon all residents who have not yet tested to test their homes for radon and to reduce radon levels if elevated levels are found, to protect their families from the serious health risk of radon.

PUBLIC HEARD

MEETING ADJOURNED