

UFA No.: \_\_\_\_\_ (For Office Use Only)

Application Date: \_\_\_\_\_

**Use of Facility Application**

(Application must be received by the Recreation Leader (609) 567-4300 ext 107, at least 21 days prior to date of event)

For Town of Hammonton Municipally-Owned Property/Facilities  
Please fax this application to (609)567-4302 or email to [townclerk@townofhammonton.org](mailto:townclerk@townofhammonton.org)

1. Requested Facility/Property Name: \_\_\_\_\_

2. Requested Facility/Property Location \_\_\_\_\_

3. Applicant's Name & Name of Organization/Entity Seeking Permit: \_\_\_\_\_

4. Applicant's Street Address (No P.O. Boxes Please): \_\_\_\_\_

5. Applicant's City/State/Zip: \_\_\_\_\_

6. Applicant's email address: \_\_\_\_\_

7. Applicant's Tel. No. (with area code): \_\_\_\_\_ Fax No. (with area code): \_\_\_\_\_

8. Date(s) of Event(s): \_\_\_\_\_

Time(s) of Event(s) From: \_\_\_\_\_ am/pm To: \_\_\_\_\_ am/pm  
(if multiple dates and times, continue on back of application if necessary)

9. Detailed Description of Event(s). Please Include Estimated Number of Attendees and any Special Requirements/Concerns: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. I acknowledge that I may be required to provide proof of insurance for certain events/uses in the discretion of the Recreation Supervisor/Town Clerk/Risk Management Consultant.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

By signing this application, the applicant has agreed to comply with all Town rules and regulations and to leave the facility in the condition in which it was found. The Town reserves the right to revoke any permit as set forth in Hammonton Code 200-3(F).

Alcoholic beverages are not permitted nor is anyone permitted to be under the influence of alcohol on municipally-owned property per Hammonton Code 200-4B(1).

No firecrackers, fireworks or similar explosive devices are permitted on municipally-owned property per Hammonton Code 200-4 B(2).

Pets are not permitted on municipally-owned property per Hammonton Code 200-4B(3).

Approvals: Recreation Supervisor: Approved: \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_

(Circle and Sign)

Park/Rec. Commission: Approved: \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_

If your event will also require a need for roadway closure please contact:  
Town of Hammonton, Clerk's Office, Frank Zuber - (609) 567-4300 ext. 121

CC: Police, Fire, Rescue, Highway, Risk Mgr.