

APPLICATION FOR PEDDLERS, HAWKERS, VENDORS, SOLICITORS, CANVASSERS, FOOD TRUCKS,
DOOR TO DOOR VENDOR AND SEASONAL SALES VENDORS LICENSE

Per Chapter 204 of the Code of the Town of Hammonton
(this license must be issued even if going door to door and even if no money or orders will be taken)
Veterans with proper credentials are exempt from payment of fees and food truck location restrictions
but must still comply with all other aspects of Chapter 204.
All sales limited to 9:00 AM through 7:00 PM

Seasonal Sales Vendor Fee Collected prior to issuance of license: \$300.00
Circle which seasonal sale you will be conducting below:
Christmas – not to exceed 30 days prior to Christmas Day
Valentine's – not to exceed 7 days in month of February
Easter – not to exceed 14 days
Mother's Day – not to exceed 7 days in month of May

All other sales, Non-Refundable Registration Fee: \$100.00 each applicant (even if same business) collected upon receipt of application.
License fee \$500 per person making sales and \$500 per food truck being licensed.
(license good for one year from date of issuance)

PLEASE FILE ONE APPLICATION FOR EACH PERSON WHO WILL BE CONDUCTING BUSINESS AND FOR EACH FOOD TRUCK.

Date of Application: _____ (Police Background per code is 21 days from date of Detective receiving application)

Company or Organization Name: _____

Company or Organization Address: _____

Name of person making sale: _____

Address of person making sale: _____

Telephone and Cell #: _____

Date of Birth: _____ City and State of Birth: _____

Social Security Number: _____ (Attach copy of social security card)

Driver's License Number: _____ (Attach copy driver's license)

*Attach vehicle and/or food truck registration. _____ received

*Attach proof of vehicle and/or food truck insurance. _____ received

Attach proof of registration with NJ Division of Taxation. _____ received

Attach Atlantic County Board of Health Approval if food will be sold. _____ received

Description of items (product or service) to be solicited for orders or sold: _____

For Food Truck only Please Attach a detailed map with block and lot of parking location of sales. _____ received

Clerk to verify that all taxes, permits and fees owed to the Municipality have been satisfied for this property: Date _____ Approved

Please list dates, if you have been convicted of a crime or disorderly person: _____

Applicant Signature authorizing police background check and fingerprints: X _____

ORDINANCE #007- 2018

**AN ORDINANCE OF THE TOWN OF HAMMONTON TO AMEND CHAPTER 204,
ARTICLE III OF THE GENERAL ORDINANCES OF THE
TOWN OF HAMMONTON**

BE IT ORDAINED, by Council of the Town of Hammonton, County of Atlantic, State of New Jersey as follows:

1. Chapter 204, Article III, a Section 30 is added which states as follows:

§ 204-30. Appeal for Food Trucks.

A. Town Council shall herein decide requests for variance relief from Ordinance §204-28.

B. In passing upon such applications, Town Council shall consider all relevant factors, including, but not limited to:

- ① The suitability of the location for Food Trucks;
- ② Any danger to life and property;
- ③ The importance of the services provided by the proposed Food Truck to the community;
- ④ The necessity for the Food Truck to be at that location;
- ⑤ The availability of alternative locations for the proposed Food Truck;
- ⑥ The compatibility of the proposed Food Truck with existing and anticipated development; and
- ⑦ The safety of access to the property where the Food Truck is to be located.

C. Upon consideration of the factors set forth above in Section 204-30(B) and the purposes of this Ordinance, Town Council may attach such conditions to the granting of a variance as it deems necessary to further the purposes of this Ordinance.

D. The affirmative vote of the majority of the full authorized membership of Town Council shall be necessary to grant requests for variances under this Section.

BE IT FURTHER ORDAINED, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the Courts to be invalid, such adjudication

shall apply only to the section, paragraph, subsection, clause or provision so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective; and

BE IT FURTHER ORDAINED, that any Ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect following adoption and approval in the time and manner prescribed by law.

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced in and passed the first reading at a meeting of Town Council of the Town of Hammonton, County of Atlantic and State of New Jersey held on January 22, 2018, and said Ordinance will be further considered for final passage and adoption at a public hearing to be held at the Municipal Building located at 100 Central Avenue, Hammonton, NJ 08037, on February 26, 2018, at 7:00 PM or as soon thereafter as the matter may be reached.

BY ORDER OF TOWN COUNCIL OF THE TOWN OF HAMMONTON.

Introduced: January 22, 2018

Adopted: February 26, 2018

Ordinance #001-2017

AN ORDINANCE AMENDING Chapter 204
of the Code of the Town of Hammonton entitled
"Peddlers, Solicitor and Transient Merchants"

WHEREAS, after input of the Municipal Clerk and review of the Mayor and Council, it has been determined that Chapter 204 of the Code of the Town of Hammonton requires updates to conform with the new available options for selling products, edibles or services within the Town; and

WHEREAS, the following amendments have been deemed necessary to continue to serve the public interest;

WHEREAS, Chapter 204-4 of Article I shall be amended as follows: All vending units shall not be permitted to be in use and shall be off the streets and sidewalks of the Town of Hammonton during the period from 9:00 p.m. to 7:00 a.m. daily. All door to door sales shall be conducted between the hours of 9:00 a.m. and 7:00 p.m.

WHEREAS, Chapter 204, Article III, Section 204-13, "Title", is amended to read "Peddlers, Hawkers, Vendors, Solicitors, Canvassers, Food Trucks, Door to Door Vendor and Seasonal Sales Vendors".

WHEREAS, Chapter 204, Article III, Section 204-15, "Definitions", is amended to add FOOD TRUCK VENDOR— Any person, whether or not a resident of the Town of Hammonton who travels in a self sustained food truck to be parked at a specific location (pre-approved by the Town Clerk and Police Chief) to sell food, approved by Board of Health, to patrons.

WHEREAS, Chapter 204, Article III, Section 204-15, "Definitions", is amended to add DOOR TO DOOR VENDOR - Any person, whether or not a resident of the Town of Hammonton who travels on foot and/or by vehicle to visit private homeowners to discuss or hand out information that may result in a sale.

WHEREAS, Chapter 204, Article III, Section 204-16, "Fixed Location Sales Prohibited; exception." Repealed.

WHEREAS, Chapter 204, Article III, Section 204-17, "License Required", is amended to include Food Truck Vendor and Door to Door Vendor.

WHEREAS, Chapter 204, Article III, 204-19, "Application for peddler, hawker, vendor, solicitor and canvasser license", is amended to include Food Truck Vendor and Door to Door Vendor.

204-19(A) and (B) shall be amended to add the following sentence "the applicant(s) must be the registered owner of the food truck, cart, vehicle or other conveyance, the person named on Tax ID, the person named on certificate of insurance and the person conducting the sale and he/she must be present at all times. Any person who has provided false information on their application or any person who has caused another person to provide false information on their application, will be subject to a local fine of \$1,000.00

204-19(H) shall be amended to read "Current photo identification of each applicant is required."

204-19(I) is added to read "Applicant shall submit a certificate of insurance to be approved by the Town of Hammonton's Risk Management Consultant."

204-19(J) is added to read "Veteran applicant shall submit proof of his/her New Jersey Residency, State Issued Peddler License, Card #2765 Department of Defense Status DAV/PERMANENT to be subject to veteran exception status.

204-19(M) is amended to read "All vending units shall not be permitted to be in use and shall be off the streets and sidewalks of the Municipality during the period from 9:00 p.m. to 7:00 a.m. daily. Door to door sales are to be conducted between the hours of 9:00 a.m. and 7:00 p.m."

204-19(O) Detailed map with street names and Block and Lot location where food truck will be parked.

WHEREAS, Chapter 204, Article III, Section 204-20(B), "Investigation and issuance, hearing upon disapproval" is amended to read "Such investigation shall be completed *within 21 days* after receipt of such application; and said Chief shall endorse thereupon his approval or disapproval and, if disapproved, his reasons therefore, and he shall immediately notify the applicant that his application has been disapproved. The application so endorsed shall be forthwith returned to the Town Clerk. When the application is approved by the Police Chief, the applicant shall be issued a license and a parking sticker for the specified approved parking place in the case of a food truck, cart or other conveyance. When approving parking place the Police Chief shall take into consideration all laws including but not limited to those pertaining to intersections and traffic flow in the requested area. All licenses issued under Chapter 204 shall expire one year from date of issuance."

WHEREAS, Chapter 204, Article III, Section 204-21(A), "Fees", is amended to read "Registration fee. Each individual applicant, even if all working for same business, for a seasonal sales vendor license or a peddler, hawker, vendor, solicitor, canvasser, food truck and door to door license shall be required to pay a Non-Refundable fee of \$100.00 to the Town Clerk for police investigation for each person who will be utilizing license and each vehicle, food truck or other conveyance that will be used during the license term."

WHEREAS, Chapter 204, Article III, Section 204-21(B)(1), "Fees", is amended to read "License fee. The Town's *License fee* for the issuance of a license hereunder shall be as follows:

- (1) Peddler, hawker, vendor, solicitor, canvasser, food truck and door to door annual license fee: \$500.00 per person making sales and per food truck, vehicle or other conveyance used to make sales"

WHEREAS, Chapter 204, Article III, Section 204-22, "Duration of license", is amended to add food truck and door to door vendor.

WHEREAS, Chapter 204, Article III, Section 204-25, "Effect on existing licenses", is amended to read "Any license which is operating under a current license term (to expire one year from date of issuance) shall remain in full compliance under prior law until the license expires at which time a new application with all regulations contained herein must be made and approved."

WHEREAS, Chapter 204, Article III, Section 204-27(B), "Exceptions", shall read "A Veteran with proper credentials is not subject to payment of fees or location of sale restrictions but is subject to Police Investigation and all other sections herein." The veteran making application must be the registered owner of the food truck, cart or vehicle or other conveyance, the person named on Tax ID, the person named on certificate of insurance and the person conducting the sale and he/she must be present at all times. Any person using a Veteran to make application on their behalf, will be guilty of a crime in the fourth degree per to N.J.S.A. 45:24-9 and subject to a local fine of \$1,000.00.

WHEREAS, Chapter 204, Article III, Section 204-27, "Exceptions", shall be amended to include (D) Any person attending a Special Event held in the Town of Hammonton shall be exempt from the requirements herein, however, will be required to comply with any and all rules and regulations of the individual group sponsoring the event. All event coordinators and veteran attendees shall be subject to N.J.S.A. 45:24-9. The Municipal Clerk shall notify the event coordinator of this law upon Mayor and Council's approval of the special event."

WHEREAS, Chapter 204, Article II, Section 204-27 shall be amended to include (E) per N.J.S.A. 45:24-9 any licensee who shall sell or transfer such license shall be guilty of a crime of the fourth degree and punished accordingly.

WHEREAS, Chapter 204, Article III, Section 204-30 "Food Trucks Prohibited", shall be added to read "Food Trucks shall be prohibited at all times in the following Zones: HB, DT1, DT3, DT4, GW1, GW2, GW3 but shall be permitted on private property not located in those zones and on farms so long as the property owner has given their permission."

WHEREAS, Chapter 204, Article III, Section 204-31, "All Sales Prohibited", shall be added to read "All Peddlers, Hawkers, Vendors, Solicitors, Canvassers, Food Truck, and Door to Door Sales are prohibited on Municipal Owned Property."

BE IT FURTHER RESOLVED, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the Courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective; and

BE IT FURTHER RESOLVED, that any Ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict; and

BE IT FURTHER RESOLVED, that this Ordinance shall take effect following adoption and approval in the time and manner prescribed by law.

Introduced: January 5, 2017

Adopted: January 23, 2017

Sample State Tax proof



State of New Jersey
DEPARTMENT OF THE TREASURY
DIVISION OF TAXATION
PO BOX 269
TRENTON, NJ 08695-0269

CHRIS CHRISTIE
Governor

ANDREW P. SIDAMON-ERISTOFF
State Treasurer

KIM GUADAGNO
Lt. Governor

8/4/2010

*****SNGLP T2 P1
[REDACTED]
[REDACTED]
HAMMONTON NJ 08037-1514



ID: [REDACTED]
PIN: [REDACTED]

Dear Taxpayer,

~~Our records show that you recently registered for the New Jersey Sales and Use Tax. Sales and Use Tax Returns must~~
be filed electronically either online or by phone and payments must be submitted electronically by electronic check (e-check),
electronic funds transfer (EFT), or credit card. If you choose to pay by credit card, a convenience fee of 2.49% of your liability
must be paid directly to Official Payments Corporation.

The PIN listed above is assigned to your business and will allow you to file using both the online and phone EZ File
Systems. The PIN (or the first four characters of your business name) must be used along with your 12-digit New Jersey
Taxpayer Identification Number when accessing either filing method. It will also allow you to make payments by e-check and
credit card. Please keep this number in a safe and secure location and be sure to keep it confidential. This PIN cannot be used
to make Electronic Fund Transfers (EFT).

- To file your return online, simply go to the Division of Taxation Web site (www.state.nj.us/treasury/taxation/). choose "File, Pay Online" on the navigation bar, scroll down to "Sales and Use Tax," and select Form ST-5051.
- To file your return by phone, just complete the enclosed worksheet for the appropriate period and call 1-877-829-2866 (toll-free from anywhere).

Payment by e-check does not require special registration, only that you provide your account number and your bank's
routing number. If you choose to pay by credit card, a convenience fee of 2.49% of your liability will be added to the amount of
your transaction. To use Electronic Funds Transfer (EFT), you must be enrolled with the NJ Division of Revenue. EFT
payments require a separate password, which is obtained by enrolling in the EFT program. The enrollment process may take
several weeks. Information on the EFT enrollment procedure and the EFT program is available via the Internet at
<http://www.state.nj.us/treasury/revenue/enrolleft.htm> if you have received a confirmation under separate cover, or by phone at
(609) 292-9292, option 6, during business hours. For more information on these electronic payment methods be sure to read
"How to Pay" in the enclosed instructions.

~~All businesses on a reporting basis for sales and use tax are required to file a quarterly return for each quarter even if~~
~~no sales were made and there is no tax due. Monthly returns must also be filed for the first and/or second month of a calendar~~
quarter if the amount of tax due for that month exceeds \$500. Returns are due on or before the 20th day of the month following
the close of the filing period (month or quarter).

Businesses that are required to collect sales and use tax do so as trustees on behalf of the State of New Jersey. Thus,
business owners, partners, corporate officers, and some employees of such businesses may be held *personally liable* for failure
to collect the tax when required or for failure to file returns and remit any taxes due on a timely basis. In addition to interest on
any unpaid taxes, the Division of Taxation will impose late filing penalties of 5% per month of the balance due not to exceed
25% of such liability plus a \$100 per month penalty for each month the return is late, and late payment penalty of 5% of the
balance of the taxes due and paid late.

Check our Web site at (www.state.nj.us/treasury/taxation/) for more information about NJ Sales and Use Tax EZ File
Systems. Or call us at 609-292-6400 during normal business hours.

Sincerely

Michael J. Bryan
Acting Director
Division of Taxation



Atlantic County Division of Public Health

SANITARY INSPECTION REPORT

Name of Vendor

License Plate #

1 for truck
1 for service driver
don't eat on truck

SATISFACTORY

Detailed supporting data sheets are available upon request on these premises and at the Atlantic County Division of Public Health.

LOCAL BOARD OF HEALTH

Atlantic County Division of Public Health

201 South Shore Road

Northfield, NJ 08225

Phone: 609/645-5971

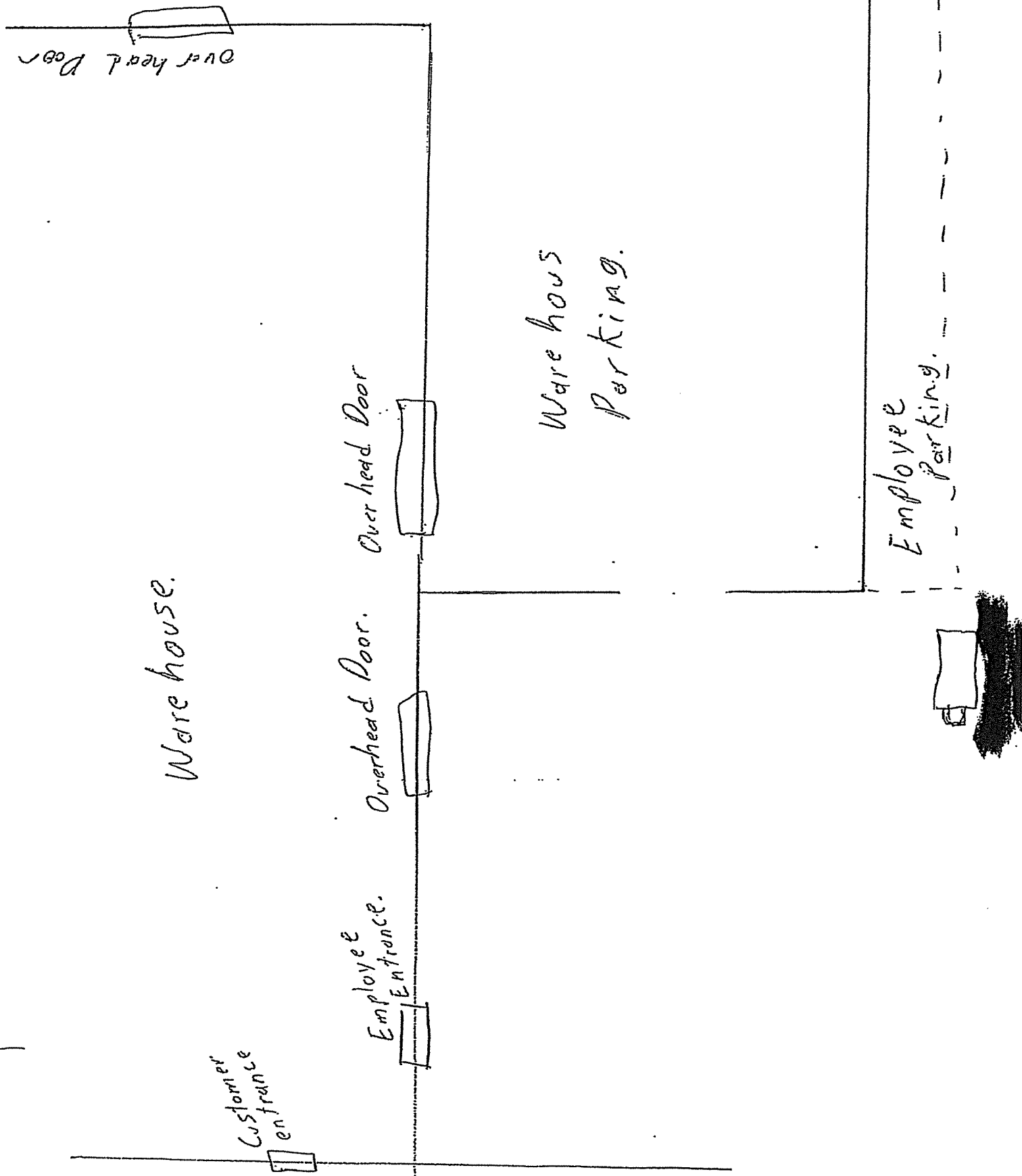
Mom

NAME OF INSPECTING OFFICIAL (print)	DATE
<i>Michelle W. Dwyer</i>	<i>6/11/2010</i>
SIGNATURE OF INSPECTING OFFICIAL	PERMANENT REG. NO.
<i>Michelle W. Dwyer</i>	<i>B-1898</i>

*Vehicle
insured +
to be licensed*

NOTE: In accordance with the New Jersey Administrative Code (NJAC), this "report shall be posted in a conspicuous place near the public entrance of the establishment."
Specific references in the Detail Data Sheets are to Chapter 24, NJAC and/or Title 24, N.J.S.A.

Sample Drawery





CERTIFICATE OF LIABILITY INSURANCE

Sample

DATE (MM/DD/YYYY)
February 14, 2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <i>Insurance Co.</i>	CONTACT NAME: _____	FAX (A/C, No): _____	
	PHONE (A/C, No, Ext): _____	E-MAIL ADDRESS: _____	
INSURED <i>You</i>	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: <i>Utica First</i>		15326
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		<i>1-1-17</i>	<i>12-31-17</i>	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: _____					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			<i>1-1-17</i>	<i>12-31-17</i>	COMBINED SINGLE LIMIT (Ea accident) \$ <i>500,000</i>
	UMBRELLA LIAB EXCESS LIAB					BODILY INJURY (Per person) \$ <i>500,000</i>
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A			BODILY INJURY (Per accident) \$ <i>500,000</i>
						PROPERTY DAMAGE (Per accident) \$ <i>500,000</i>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Location + VIN # of food truck

CERTIFICATE HOLDER Town of Hammonton 100 Central Ave Hammonton, NJ 08037	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE _____

TOWN OF HAMMONTON
ATLANTIC COUNTY
New Jersey

No. 28

Date of Issue Date of Expiration

2/22/2017

2/21/2018

Type of License

License is hereby granted to: 1GBHG31K3SF206756

YEARLY VENDOR

Amount

HAMMONTON, NJ 08037

\$ 0.00

From date of issue, for the following purpose:

THIS LICENSE MUST BE POSTED
IN PUBLIC VIEW
NOT TRANSFERABLE

YEARLY VENDOR

Write vin # here

BY ORDER OF THE: TOWN OF HAMMONTON

2016 License

TOWN OF HAMMONTON
ATLANTIC COUNTY
New Jersey

No. 28

Date of Issue Date of Expiration

2/22/2017

2/21/2018

Type of License

License is hereby granted to:

YEARLY VENDOR

Amount

HAMMONTON, NJ 08037

~~\$ 0.00~~

\$ 500.00

From date of issue, for the following purpose:

THIS LICENSE MUST BE POSTED
IN PUBLIC VIEW
NOT TRANSFERABLE

YEARLY VENDOR

write VIN # here

BY ORDER OF THE: TOWN OF HAMMONTON

2016 License

(Sample) license