

Regular Meeting of Mayor and Council August 29, 2022
Town Hall Council Chambers, 100 Central Avenue
Executive Session 6:00 P.M.
Public Session 7:00 P.M.

MEETING CALLED TO ORDER

ATTENDANCE ROLL CALL

Councilperson:
Furgione -
Gribbin -
Oliva -
Olivo -
Rodio –
Wuillermin -
Mayor DiDonato -

PRESENT ALSO

Michael Malinsky, Town Solicitor
Bob Vettese, Public Works Manager

EXECUTIVE SESSION Resolution #107-2022

RESUME REGULAR MEETING-ROLL CALL

Councilperson:
Furgione -
Gribbin -
Oliva -
Olivo -
Rodio –
Wuillermin -
Mayor DiDonato -

PRESENT ALSO

Michael Malinsky, Town Solicitor
Robert Vettese, Public Works Manager
Mark Hermann of ARH, Town Engineer

PUBLIC NOTICE

Notice of this meeting has been posted and given to official newspapers. Please familiarize yourselves with the fire exits to the right and rear of the Council Chambers. Please do not proceed beyond the front benches without invitation from the Mayor to do so. Also, each person who wishes to address Council will be allotted 5 minutes.

PLEDGE OF ALLEGIANCE

PUBLIC HEARD FOR AGENDA ACTION ITEMS

APPROVAL OF MINUTES

Executive Minutes July 25, 2022
Council Minutes July 25, 2022
Executive Minutes Special Meeting August 8, 2022
Special Meeting Minutes August 8, 2022

PRESENTATION

DISPENSE WITH REGULAR ORDER OF BUSINESS

Resolution #113-2022 – Capital Budget Amendment

CAPITAL BUDGET AMENDMENT

WHEREAS, the local capital budget for the year 2022 was adopted on the 20th day of June, 2022; and

WHEREAS, it is the desire to amend said adopted capital budget;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Town of Hammonton, County of Atlantic, that the following modification to the adopted capital budget of the Town of Hammonton be made:

General Capital Fund

| <u>1) Purpose</u> | <u>Total</u> | <u>Debt Authorized</u> | <u>Grants</u> | <u>CIF Down Payment</u> |
|---|---------------------|-----------------------------------|----------------------|------------------------------------|
| New Servers, Computer Equipment Accessories for Upgrade of Town Hall Computer Systems | \$ 250,000 | \$ 237,500 | | \$ 12,500 |
| Municipal Airport Improvements Rehabilitation and Construction of Taxiway | <u>604,954</u> | <u>95,000</u> | <u>\$504,954</u> (a) | <u>5,000</u> |
| | <u>\$ 854,954</u> | <u>\$ 332,500</u> | <u>\$ 504,954</u> | <u>\$ 17,500</u> |

(a) FAA Grant \$504,955

COMMITTEE REPORTS

Administration - Councilman Gribbin

Business & Industry – Councilman Olivo

Quality of Life – Councilman Oliva

Education - Councilman Oliva

Public Works & Transportation

Law & Order - Mayor DiDonato

Water & Sewer - Councilman Furgione

ENGINEER REPORT

ACTION ITEMS:

1. **Hammonton Bike Path Connector – Phase II (ARH #11-40052.07):** In Progress
Our office has submitted a proposal for the design phase of this project. Phase II includes the construction of the bike path from the existing terminus of the path to the intersection of Park Avenue and Egg Harbor Road. This project will require submission and approval from both the Pinelands Commission and the NJDOT. The scope of work includes the effort required for design, permitting, bidding, and award of a construction contract.

Action Requested:

Authorize ARH to prepare the construction documents, permitting applications, and provide bidding services for Phase II of the Hammonton Bike Path project, for \$26,000.00.

2. **11th Street Sidewalk Improvements (ARH #11-40062):** In Progress
Our office has submitted a proposal for the design phase of this project. The scope of work includes the design of new sidewalk from the beginning of the existing bike path to Egg Harbor Road, along 11th Street. This project will require submission and approval from the NJDOT.

Action Requested:

Authorize ARH to prepare the construction documents and provide bidding services for the 11th Street Sidewalk Improvement Project, for \$9,000.00.

3. **2021/2022 Water Capital Projects (ARH #11-30167):** In Progress
The Director of Public Works has been in contact with the property owners along Rt. 54, to obtain utility easements to allow the proposed water main to be relocated outside of the road. Our office has completed the field work and base maps and have prepared the legal descriptions and exhibits. The construction plans will now need to be updated to relocate the water main into the easements. Specifications will also need to be modified accordingly.

The South First Road and White Horse Pike/Seagrove Avenue portions of this project remain on hold.

Action Requested:

Authorize ARH to prepare the revised construction documents, attend meetings with the Municipal Utilities Superintendent and NJDOT, and provide bidding services for the 11th Street Sidewalk Improvement Project, for \$7,800.00.

PUBLIC WORKS INFORMATION ITEMS:

Roadway & Transportation Projects:

4. **Valley Avenue – Broadway to Central (ARH #11-30159):** In Progress
The Contractor has completed the installation of the water main and storm sewer items. The sanitary sewer main replacement is approximately 80% complete. The Contractor anticipates installing the cured-in-place sewer liner during the week of September 6. Curb construction has also been started. The Contractor has submitted Application for Payment #2, in the amount of \$162,501.64. We have reviewed and submitted to the Business Administrator for payment.
5. **School House Lane – 3rd Street to Rt. 54 (ARH #11-40060):** In Progress
The Contractor has begun with the reconstruction of the storm sewer and sanitary sewer mains. The road will be closed during construction due to the amount of disturbance within the roadway.
6. **NJDOT FY2022 Municipal Aid: Old Forks Road (ARH #11-40061):** In Progress
Our office has begun the preparation of the construction plans for the Old Forks Road project. We anticipate scheduling a meeting with the Public Works Director in approximately three weeks to discuss the roadway and utility design prior to submission to the NJDOT for authorization to bid the project.

Environmental Projects:

7. **Octagon Oil/Vine Street Parking Lot (ARH #11-01060):** In Progress
The lab results have been received and reviewed by our office. The Remedial Action Permit (RAP) has been submitted to NJDEP. No additional action is necessary at this time.

8. **K&K Linens Property / 224 Vine Street (ARH #11-01094.01):** In Progress
The building has been demolished and the basement area has been backfilled. The Contractor is currently grading the site and performing final restoration and cleanup. We anticipate the project being closed out in the next few weeks.
9. **Mazza Muffler Site / 104 S. Egg Harbor Road (ARH #11-01102):** In Progress
Project plans and specifications for the demolition of the building have been completed. Once confirmation of the grant funding has been received, we will coordinate the public bidding of the project with the Town.
10. **Skinner Property / 317 N. Egg Harbor Road (ARH #11-01074.01):** In Progress
The Town has been notified that they have received a grant from the Hazardous Discharge Site Remediation Fund for the remedial investigation of the Skinner property. Our office will prepare a proposal for this work.
11. **Celona Site Remediation - 130 Railroad Avenue (ARH #11-01054):** Complete
ARH completed the receptor evaluation at the site and completed the remedial investigation report.

SEWER/WATER INFORMATION ITEMS:

12. **Water Quality Accountability Act Compliance (ARH #11-30166):** In Progress
All site visits were conducted, and assessments of conditions were performed at the well sites. The Asset Management Plan has been drafted including Asset Management Plan Inventory, criticality rating of water mains, hydrants and valves, and updates to the GIS system. We met with Anthony DeCicco to address some outstanding questions to review the status of the project and establish next steps.
13. **Boyer Avenue Pump Station (ARH #11-50144):** In progress
Our office has met with the Director of Public Works, and we have made minor design changes to the layout for discussion with the residents. We will be finalizing the design and cost estimates after input is received.

GENERAL SITE AND RECREATION INFORMATION ITEMS:

14. **Lake Park ADA Playground/Small Cities (ARH #11-01100):** In Progress
Clearing, grading, paving, and construction of the retaining wall have been performed. The playground equipment has been delivered, and the Contractor has scheduled the installation of the poured in place rubber surface and equipment for the middle of September. The Contractor has submitted Application for Payment #2, in the amount of \$18,620.00. We have reviewed and submitted to the Business Administrator for payment. The Town received additional funding for Phase II of the project. We have met with the Town and Architect representatives and are scheduling the survey work.
15. **Hammonton Middle School Tennis Courts (ARH #11-75005):** In Progress
The project specifications are in final review, and we anticipate advertising the project for be during the week of August 29.

SOLICITOR REPORT
MAYOR REPORT

PWM REPORT

Lakeview Gardens Well Testing and Potential for Public Water Extension

Letters were sent out to 54 property owners in the Lakeview Gardens section of the Town requesting they complete water tests of the private wells and provide those results to the Town. We have received water test results from nine (9) property owners at this point. Three (3) of the properties had results in excess of the NJDEP Clean Drinking Water Standards. Door hangers will be placed at area residents and request response.

NJDOT Transportation Alternatives Program

The Town received a letter from the NJDOT about their Federal Aid set aside program. We met with Town and NJDOT regarding the Lake Park Trail project. We were advised to seek another project that is more transportation oriented. Options for consideration have been discussed. Formal applications must be submitted by 11/03/2022 to the NJDOT.

Boyer Avenue Land Application Site Overland Drip Irrigation Pinelands Application

We have made a submission to the Pinelands Commission regarding a Public Development application for the installation/expansion of the overland drip irrigation area to an area formally approved for underground drip at the Boyer Avenue site. We have received comments and request for additional information from the Pinelands Commission. A revised report and site plan were resubmitted to the Pinelands on Friday, 08/19/2022 which addressed the Pinelands comment letter of 07/13/2022.

Rt. #54 Resurfacing

We have met with NJDOT representatives. They are in the process of completing their final design plans. At this point, it appears that their roadway resurfacing will be completed in early 2024. We also discussed the Town's plans to replace the existing water main in the section of Rt. #54 extending between 1st and 2nd Roads. ARH is working on the project design plans and easements to allow the water main replacement.

Bike Path Phase II

An easement along Egg Harbor Road in front of the Cathedral property is needed for this project. ARH will be preparing the legal descriptions for that easement along with a general drainage easement request that was agreed upon at an earlier site plan approval for this property and as authorized by Council last meeting. Once the legal descriptions are provided we will send them to the Town's Solicitor to prepare the easement deeds and documents for signature and filing so the project could move forward.

Town Public Works Schedule

September schedule (all items must be out prior to 6 am on the day of collection). Monday, September 5th is the Labor Day holiday and the Town Hall offices and P.W. employees are off that day. Trash pick-up for Monday, 9/5 will occur on Tuesday, 9/6. The same would apply to bulky waste pick-up and Atlantic County recycling pick-up.

- Bulky curbside collection will be 9/5 through 9/9
- Curbside brush pickup will be 9/12 through 9/16

County Recycling Schedule

- 9/5 through 9/9
- 9/19 through 9/23
- 10/3 through 10/7

TOWN CLERK REPORT

- 1) Accept resignation of Isaias Auguilar from his position as Heavy Truck Driver with the Public Utilities effective July 29, 2022.
- 2) Accept resignation of Anthony Paulsgraf from his from his position as Police Officer with the Police Department effective August 14, 2022
- 3) Approve advancement to step 4 for Catherine Lawrence in the salary guide for the Police Dispatchers, effective August 1, 2022.

- 4) Approve payment of accrued benefits balance to Jason Rigby in the amount of \$31,367.11.

- 5) Approve payment of accrued benefits balance to Anthony Paulsgraf in the amount of \$1,143.74.
- 6) Approve payment of accrued benefits balance to Isaias Aguilar in the amount of \$1,556.00.
- 7) Approve Anthony Mozzgatti and James Mascola as junior members of Fire Company #1. Approved at July Fire Company meeting.
- 8) Approval to hire John Leahey as a Class II officer part time. \$30.00 per hour, no benefits contingent upon PTC and Civil service rules, regulation and approvals.
- 9) Approval to move Gabe Divello to Assistant Sludge Plant Operator, with a yearly salary of \$47,100 per contract.

APPROVAL OF BILL LIST

NEW BUSINESS

ORDINANCES FOR INTRODUCTION

Introduction of Bond Ordinance #020-2022 – Bond Ordinance Computer Equipment & Airport Taxiway

BOND ORDINANCE #020-2022

BOND ORDINANCE PROVIDING FOR VARIOUS 2022 CAPITAL ACQUISITIONS AND IMPROVEMENTS, BY AND IN THE TOWN OF HAMMONTON, IN THE COUNTY OF ATLANTIC, STATE OF NEW JERSEY, APPROPRIATING \$854,954 THEREFOR (INCLUDING AN AIRPORT IMPROVEMENT PROGRAM GRANT IN THE AMOUNT OF \$504,954 EXPECTED TO BE RECEIVED FROM THE UNITED STATES DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION) AND AUTHORIZING THE ISSUANCE OF \$332,500 IN BONDS OR NOTES OF THE TOWN TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE TOWN COUNCIL OF THE TOWN OF HAMMONTON, IN THE COUNTY OF ATLANTIC, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Town of Hammonton, in the County of Atlantic, State of New Jersey (the "Town"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the aggregate sum of \$854,954, which sum includes an Airport Improvement Program grant in the amount of \$504,954 expected to be received from the United States Department of Transportation Federal Aviation Administration (the "AIP Grant"), and \$17,500 as the aggregate amount of down payments for said improvements or purposes required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). The

down payments are now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Town for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$854,954 appropriation not provided for by application hereunder of the AIP Grant and said down payments, negotiable bonds of the Town are hereby authorized to be issued in the principal amount of \$332,500 pursuant to, and within the limitations prescribed by, the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Town in a principal amount not exceeding \$332,500 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued are including, but not limited to, as follows:

| <u>Description</u> | <u>Appropriation</u> | <u>Authorization</u> | <u>Down Payment</u> | <u>Useful Life</u> |
|--|--|----------------------|---------------------|--------------------|
| (i) Purchase of new servers, and computer equipment accessories for upgrade of the Town Hall's computer systems; | \$250,000 | \$237,500 | \$12,500 | 7 years |
| (ii) Improvement to the Hammonton Municipal Airport, including, but not limited to, rehabilitation and construction of a taxiway; | \$604,954 (including the AIP Grant) | \$95,000 | \$5,000 | 15 years |
| TOTALS | \$854,954 | \$332,500 | \$17,500 | |

(b) The above improvements and purposes set forth in Section 3(a) shall also include, as applicable, surveying, construction planning, engineering and design work, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, environmental testing and remediation and also all work, materials, equipment, labor and appurtenances as necessary therefor or incidental thereto.

(c) The aggregate estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$332,500.

(d) The aggregate estimated cost of said improvements or purposes is \$854,954, the excess amount thereof over the said AIP Grant and the estimated maximum amount of bonds or notes to be issued therefor, is the aggregate down payments for said purposes in the amount of \$17,500.

SECTION 4. Except for the AIP Grant, in the event the United States of America, the State of New Jersey and/or the County of Atlantic make a contribution or grant in aid to the Town for the improvements and purposes authorized hereby and the same shall be received by the Town prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Atlantic. Except for the AIP Grant, in the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Atlantic shall be received by the Town after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Town as a result of using funds from this bond ordinance as “matching local funds” to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Town (the “Chief Financial Officer”), provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made.

Such report must include the principal amount, the description, the interest rate and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable, for the Town. The capital or temporary capital budget of the Town is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget of the Town, a revised capital or temporary capital budget for the Town has been filed with the Division of Local Government Services.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Town may lawfully undertake as general improvements or purposes, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of said bonds authorized by this bond ordinance, is 9.28 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Town and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Town as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$332,500 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$171,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvements or purposes herein before described.

SECTION 8. The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Town, and the Town shall be obligated to levy ad valorem taxes upon all the taxable property within the Town for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Town reasonably expects to reimburse any expenditures toward the costs of the improvement or purpose described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Town's official intent to reimburse any expenditures toward the costs of the improvement or purpose described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations Section 150-2 . No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Internal Revenue Code of 1986, as amended (the "Code"). The proceeds of any bonds or notes authorized by this bond ordinance used to reimburse the Town for costs of the improvement or purpose described in Section 3 hereof, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of any bonds or notes authorized by this bond ordinance or another issue of debt obligations of the Town, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). The bonds or notes authorized herein to reimburse the Town for any expenditures toward the costs of the improvement or purpose described in Section 3 hereof will be issued in an amount not to exceed \$332,500. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of Section 150 of the Code. All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized by this bond ordinance is paid, or (ii) the date the improvement or purpose described in

Section 3 hereof is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

SECTION 10. The Town covenants to maintain the exclusion from gross income under section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all bonds and notes issued under this ordinance.

SECTION 11. The Chief Financial Officer of the Town is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Town and to execute such disclosure document on behalf of the Town. The Chief Financial Officer is further authorized to enter into an appropriate undertaking to provide secondary market disclosure on behalf of the Town pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Town and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Town fails to comply with its undertaking, the Town shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication hereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

RESOLUTIONS

Resolution #108-2022- Approve Downtown Trick or Treat

RESOLUTION AUTHORIZING AND ENDORSING MAINSTREET HAMMONTON DOWNTOWN TRICK OR TREAT EVENT WITH ROAD CLOSURES

WHEREAS, Saturday, October 23rd (rain date October 30th) is the scheduled date for the MainStreet Hammonton Downtown Trick or Treat Event from 2:00pm – 4:00 p.m.; and

WHEREAS, Downtown Businesses will be distributing treats and organizing activities from their stores for children throughout the event; and

WHEREAS, Mainstreet Hammonton is requesting the following road closures and police assistance for this event during the hours of 11am- 5pm at Central Avenue between Bellevue Ave. (Rt. 54) and Vine Street

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, STATE OF NEW JERSEY, that the MainStreet Hammonton Downtown Trick or Treat Event is approved with road closures and police assistance specifically crossing assistance at intersections on Bellevue Avenue contingent upon contacting Police Chief and Public Works Manager 2 months prior to event;

Resolution #109-2022 – Extend Due Date for Tax Bills

Extending Due Date for 3rd Qtr Property Tax

WHEREAS, the 2022/2023 preliminary tax bills will be mailed late due to a delay in receiving the established tax rate from county;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Hammonton to authorize and direct the tax collector to extend the due date for the third quarter taxes to be due on September 30 or at least 25 days from date of mailing (certification to follow);

BE IT FURTHER RESOLVED that payments received after September 30, 2022 will be with interest; back to the August 1 due date.

Resolution #110-2022 – Approve Firemen’s Christmas Parade

**RESOLUTION AUTHORIZING AND ENDORSING
FIREFIGHTER CHRISTMAS PARADE**

WHEREAS, the Hammonton Fire Department continues to support the Town of Hammonton in it’s effort to promote events such as the Christmas Parade which is scheduled for **December 10, 2022 (rain date December 11th) @ the hour of 7:00 p.m.;**

WHEREAS, Mayor and Council has and continues to support the efforts of the Hammonton Fire Department;

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, STATE OF NEW JERSEY, which the Annual Hammonton Firefighter Christmas Parade is acknowledged and endorsed with the following streets being closed:

- Liberty Street (from Hammonton Middle School to Bellevue) 5:00 to 9:00 pm
- Route 54 (from WPH to Front Street) from 5:00 to 9:00 pm
- Central Avenue (from Bellevue to Vine) from 5:00 to 9:00 pm
- All Road openings onto Bellevue Avenue (from WHP to Front Street) will be closed during event at 7:00 pm
- Passmore Avenue (from Egg Harbor Road to Washington Street) from 7:00 to 10:00 pm
- Front Street (from Bellevue to Line Street) from 7:00 to 11:00 pm
- Liberty Street (from Bellevue Ave to Fairview Ave) from 5:00 to 8:00 pm
- Vine Street (from Egg Harbor Rd. to Central Ave.) from 5:00 to 9:00 pm

Resolution #111-2022 – Approve Hispanic Heritage Event

Authorizing “Fiesta” Hispanic Heritage Month EVENT

WHEREAS, Main Street Hammonton and Hammonton Health Coalition has and continues to promote the Town of Hammonton with scheduled events in the downtown business district, and help under-served individuals with emotional and behavioral problems move toward recovery through culturally affirmative and linguistically appropriate services, including counseling, education, and community support

WHEREAS, Mayor and Council has and continues to support the efforts of MainStreet Hammonton; and Hammonton Health Coalition By continuing support in raising the flags during September.

WHEREAS, Sunday, August 28th, 2022 is the scheduled date for the MainStreet Hammonton Annual “Fiesta” event during the hours of 5:00 p.m. to 10:00 p.m.; During this celebration, we are creating an atmosphere of inclusion and culture sharing with our community we hope to offer traditions, history, art and different cultures from all Latin America.

WHEREAS, Main Street Hammonton and Hammonton Coalition have requested the following street closures for this event between the hours of 5:00 p.m. to 10:00 p.m. to parking and traffic:

S. 2nd from Bellevue Avenue to Vine Street; and

WHEREAS, Main Street Hammonton has requested appropriate Police Parking Control signs to be posted noting NO PARKING AFTER 4:00 p.m.; and

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, that the September 2nd through the 4th, 2022 and the “Fiesta” event, including the above requests for street closures, and posting of “NO PARKING” signs are acknowledged, approved and endorsed;

Resolution #112- 2022 – Approve Kiwanis Club Halloween Parade

RESOLUTION AUTHORIZING AND ENDORSING KIWANIS CLUB HALLOWEEN PARADE

WHEREAS, Kiwanis Club of Hammonton has and continues to promote the Town of Hammonton with scheduled events in the downtown business district; and

WHEREAS, Mayor and Council has and continues to support the efforts of Kiwanis Club of Hammonton; and

WHEREAS, October 26, 2022 is the scheduled date for the Annual Kiwanis Club Halloween Parade (rain date to be October 27, 2022);

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, STATE OF NEW JERSEY, that the Kiwanis Club Halloween Parade is acknowledged and endorsed with the following streets being closed:

N. Egg Harbor Road from Rt. 54 to Fairview Avenue from 6:00 – 7:00 pm
Rt. 54 (Bellevue) from N. Egg Harbor Road to Third St. from 7:00 – 9:00 pm

Resolution #114-2022 – Tax/ Water/ Sewer Refunds

**A RESOLUTION OF THE MAYOR AND COUNCIL
OF THE TOWN OF HAMMONTON
AUTHORIZING TAX / WATER / SEWER REFUNDS**

WHEREAS, the following accounts need to have amounts credited, transferred, cancelled, refunded or changed

| <u>Block / Lot</u> | <u>Name</u> | <u>Address</u> | <u>Amount</u> | <u>Reason</u> |
|---------------------------|--------------------|--------------------------|----------------------|----------------------|
| 1601/45 | Vineyard, Gail | 735 7 th St. | \$2,936.79 | Tax Exempt/Vet |
| 2416/16 | Barber, Anthony | 214 N Washington ST | \$3,371.85 | Tax Exempt/Vet |
| 3601/1 | Ford, Taylor | 161 Broadway | \$2,072.73 | Tax Exempt/Vet |
| 4012/25 | Natal, Anthony | 801 S 1 st Rd | \$2,871.51 | Tax Exempt/Vet |
| 4401/1 | Cyanic, Michael | 699 N White Horse PK | \$4,003.03 | Tax Exempt/Vet |
| 4901/21.10 | Core logic | | \$1,820.86 | Overpayment Exempt |

WHEREAS, the above amounts have been corrected in the Edmunds Billing system for the Utilities and or tax module showing the correct amounts.

BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that the above refunds are authorized, as approved by the Tax Collector of the Town of Hammonton:

Resolution #115-2022 – Authorize Grant Application for Firefighters Grant with NJDCA

**A RESOLUTION AUTHORIZING AN APPLICATION TO THE NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS FOR THE AMERICAN
RESCUE PLAN FIREFIGHTERS 2022 GRANT
AND DESIGNATING GRANT REPRESENTATIVE**

WHEREAS the Mayor and Council of the Town of Hammonton desire to apply for and obtain a grant from the New Jersey Department of Communities Affairs for approximately \$60,000.00 to carry out a project to purchase gear washing equipment to meet the NFPA 1851: Standard on Section, Care, and Maintenance of Protective Equipment.

BE IT FURTHER RESOLVED,

- 1) That the Town of Hammonton does hereby authorize the application for such a grant: and
- 2) Recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement: and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms
- 3)

of the agreement between the Town of Hammonton and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

Resolution #116-2022 – Various Refunds

**A RESOLUTION OF THE MAYOR AND COUNCIL
OF THE TOWN OF HAMMONTON
AUTHORIZING VARIOUS REFUNDS**

BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that the following refunds/close out of accounts are authorized as approved by the respective Department Heads of the Town of Hammonton:

| | | |
|------------------------------|-----------|---------------|
| South Jersey Energy Services | \$ 137.00 | Refund Permit |
| Communications Construction | \$ 800.00 | Refund Escrow |

Resolution #117-2022- Amending Salaries of Various Employees

RESOLUTION AMENDING SALARIES

WHEREAS, the Mayor and Common Council of the Town of Hammonton, by Ordinance fixed a salary range for employees of the Town of Hammonton, County of Atlantic, New Jersey; and

WHEREAS, said ordinance provides that the amount to be paid to such employee within the salary range shall be fixed from time to time by Resolution of the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Hammonton, County of Atlantic, and State of New Jersey as follows:

| Employee | TITLE | Salary Effective 1/1/2022 to 12/31/2022 |
|--------------------|-----------------------|--|
| Highway | | |
| Santo Cannistra | Truck Driver | \$ 49,880.00 |
| Alex DiSilvio | Asst. Supervisor/PW | \$ 64,905.00 |
| Radio | | |
| Helen Bell | Sr. Pub Safety Telec. | \$ 42,580.00 |
| James Czerwinski | Sr. Pub Safety Telec. | \$ 39,980.00 |
| Catherine Lawrence | Sr. Pub Safety Telec. | \$ 38,680.00 |

| Employee | TITLE | Salary Effective 1/1/2023 to 12/31/2023 |
|--------------------|-----------------------|--|
| Highway | | |
| Santo Cannistra | Truck Driver | \$ 51,080.00 |
| Alex DiSilvio | Asst. Supervisor/PW | \$ 66,438.00 |
| Radio | | |
| Helen Bell | Sr. Pub Safety Telec. | \$ 44,380.00 |
| James Czerwinski | Sr. Pub Safety Telec. | \$ 41,380.00 |
| Catherine Lawrence | Sr. Pub Safety Telec. | \$ 39,780.00 |

| Employee | TITLE | Salary Effective 1/1/2024 to 12/31/2024 |
|-----------------|--------------|--|
|-----------------|--------------|--|

| | | |
|--------------------|-----------------------|--------------|
| Highway | TITLE | |
| Santo Cannistra | Truck Driver | \$ 52,208.00 |
| Alex DiSilvio | Asst. Supervisor/PW | \$ 68,006.00 |
| Radio | TITLE | |
| Helen Bell | Sr. Pub Safety Telec. | \$ 46,280.00 |
| James Czerwinski | Sr. Pub Safety Telec. | \$ 42,880.00 |
| Catherine Lawrence | Sr. Pub Safety Telec. | \$ 40,880.00 |

| | | |
|--------------------|-----------------------|-------------------------------|
| | | Salary Effective |
| Employee | | 1/1/2025 to 12/31/2025 |
| Highway | TITLE | |
| Santo Cannistra | Truck Driver | \$ 53,380.00 |
| Alex DiSilvio | Asst. Supervisor/PW | \$ 69,611.00 |
| Radio | TITLE | |
| Helen Bell | Sr. Pub Safety Telec. | \$ 48,280.00 |
| James Czerwinski | Sr. Pub Safety Telec. | \$ 44,480.00 |
| Catherine Lawrence | Sr. Pub Safety Telec. | \$ 41,980.00 |

Resolution #118-2022- 159 Budget Amendment – Drug Abuse Prevention Plan

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Town has received from the County of Atlantic \$3,124.38 for Drug Abuse and Alcohol Education Prevention Program and wishes to amend its 2022 Current Fund Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Town of Hammonton hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Current Fund Budget of the year 2022 in the sum of \$3,124.38 which has been awarded and is available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:

Drug Abuse and Alcohol Education Prevention Program

BE IT FURTHER RESOLVED that a like sum of \$3,124.38 be and the same is hereby appropriated under the caption of:

General Appropriations:
 Operations - Excluded from "CAPS":
 Public and Private Programs Offset by Revenues:
 Drug Abuse and Alcohol Education Prevention Program

BE IT FURTHER RESOLVED, That the Town Clerk forward a certified copy of this resolution to the Director of Local Government Services.

Resolution #119-2022 – Adopt Deferred Compensation Plan

Adopting a Deferred Compensation Plan

WHEREAS, in order to attract and retain qualified employees there exists a need to adopt and implement a DEFERRED COMPENSATION PLAN for the employees of the Town of Hammonton (hereinafter referred to as “Employer”), which will provide employees the opportunity to enhance their financial security at retirement through savings of compensation on a deferred basis as provided by Section 457 of the Internal Revenue Code of 1986, as amended (“Code”); and

WHEREAS, there is no direct financial cost to the Employer to adopt and implement both a deferred compensation plan and Service Agreement

WHEREAS, the Employer made written requests for proposals from two or more contractors including Equitable and CBIZ InR for the administration of the investments of funds under a DEFERRED COMPENSATION PLAN including providing Prototypical Plans and Service Agreements that meet the requirements of the Municipal, County and Authority Deferred Compensation programs Rule N.J.A.C. 5.37;

WHEREAS, the following contractors submitted proposals:
Equitable Life Insurance Company (hereinafter referred to as “Equitable) and CBIZ InR

WHEREAS, the Town of Hammonton reviewed the proposals and spoke with the representatives of the responding contractors of deferred compensation services; and

WHEREAS, it was deemed that Equitable has the ability to: (1) maintain complete records of accounts; (2) manage accounts with absolute fidelity; (3) provide advice concerning various categories of investments; and (4) provide continuing consultation to participants.

NOW, THEREFORE, BE IT RESOLVED by the Town of Hammonton that

- a) Effective as of the date of this resolution the DEFERRED COMPENSATION PLAN provided by Equitable and assigned the plan identifier: 20-PD-EQUITABLE-091720 by the New Jersey Division of Local Government Services, is hereby adopted and signed by the Employer. It is hereby acknowledged that the said DEFERRED COMPENSATION PLAN is substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the federal Internal Revenue Service except for provisions added by reason of The Small Business Job Protection Act of 1996 (United States Public Law No. 104-188), the Tax payer Relief Act of 2001 (United States Public Law No. 105-34), and the Economic Growth and Tax Relief Reconciliation Act of 2001 (United States Public Law No. 107-16), and all such provisions are stated in the plan in terms substantially similar to the text of those provisions in the Code Section 457 including pertinent applicable Treasury Regulations. The use of the Ruling is for guidance only and acknowledges that for Internal Revenue Service purposes, the Ruling of another employer is not be considered precedent.
- b) The Business Administrator is authorized to execute the Service Agreement (bearing the identifier: 20-SA-Equitable-091720 assigned by the New Jersey Division of Local Government) with Equitable for the provision of administrative and investment services. There has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Equitable and CBIZ InR in the selection of Equitable as contractor for the administration of the Service Agreement pursuant to N.J.A.C. Section 5:37-5.7.
- (c) The Business Administrator is hereby designated as Local Plan Administrator for the administration of the DEFERRED COMPENSATION PLAN.

The undersigned hereby certifies that this is a true copy of a resolution duly passed by the Council of the Town of Hammonton at a meeting held on August 29, 2022 and a certified copy of this resolution and all necessary required documents shall be submitted to the Director of the Division of Local Government Services within the State Department of Community Affairs for approval.

Resolution #120-2022- Adopt USDOT Initiative

**RESOLUTION TO ADOPT THE USDOT “TOWARD ZERO DEATHS” INITIATIVE
OF ZERO ROADWAY FATALITIES AND SERIOUS INJURIES AND
TO ADOPT THE REVISED BICYCLE AND PEDESTRIAN SAFETY MASTER PLAN**

WHEREAS, the Town of Hammonton intends to adopt an eventual goal of zero roadway fatalities and serious injuries, known as “Vision Zero” or “Toward Zero Deaths,” for the Town; and

WHEREAS, the Town’s Bicycle and Pedestrian Safety Master Plan has been revised to incorporate the Safe Streets and Roads for All Grant Program requirements and components and support the goal of zero roadway fatalities and serious injuries.

NOW THEREFORE BE IT RESOLVED that the Town of Hammonton hereby adopts the “Toward Zero Deaths” initiative and commits to develop the tools to help strengthen the community’s approach to roadway safety and save lives; and

BE IT FURTHER RESOLVED that the Town of Hammonton does adopt and commit to the eventual goal of zero roadway fatalities and serious injuries in the town; and

BE IT FURTHER RESOLVED that the Town of Hammonton hereby adopts the Bicycle and Pedestrian Safety Master Plan, including the revisions made in 2022.

Resolution #121-2022- Approve Grant application to NJDOT

**RESOLUTION TO APPROVE THE SUBMISSION OF A GRANT APPLICATION AND TO EXECUTE A GRANT
AGREEMENT WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION
TO IMPLEMENT A SAFETY ACTION PLAN PURSUANT TO THE REQUIREMENTS OF
THE SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM**

WHEREAS, the Town of Hammonton intends to submit an application to the Safe Streets and Roads for All (SS4A) Discretionary Grant program through the United States Department of Transportation to implement a safety Action Plan and fulfill the program initiative of preventing death and serious injury on roads and streets, commonly known as “Vision Zero” or “Toward Zero Deaths” Initiatives; and

WHEREAS, the USDOT Safe Streets and Roads for All program requires local matching funds in the amount of 20% of the total eligible project cost.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Hammonton does hereby authorize the application of said grant and obligated funds, and does further authorize the expenditure of funds pursuant to the terms of the agreement between the Town and the United States Department of Transportation; and

BE IT ALSO RESOLVED that the Mayor and Clerk of the Board are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith; and

BE IT ALSO RESOLVED that the Town Council of the Town of Hammonton does authorize the Mayor to sign a certification of matching funds in an amount not to exceed 20 % of the grant amount.

Resolution #122-2022 – Accept NJ DOT Grant – Hammonton Airport Taxiway A Rehab

**RESOLUTION ACCEPTING THE NEW JERSEY DEPARTMENT OF TRANSPORTATION
AIRPORT IMPROVEMENT PROGRAM GRANT**

WHEREAS, the Mayor and Town Council of the Town of Hammonton, County of Atlantic, State of New Jersey are accepting the Airport Taxiway A Construction Grant in the amount not to exceed of \$29,000.00 offered by the State of New Jersey Department of Transportation; and

WHEREAS, this project will cover Airport Taxiway A Rehab and Constriction at the Hammonton Municipal Airport.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and COMMON COUNCIL OF THE TOWN OF HAMMONTON IN THE COUNTY OF ATLANTIC AND STATE OF NEW JERSEY that the Mayor and Town Clerk are hereby authorized to execute any and all agreements or other documents related to this grant authorization.

Resolution #123-2022 – Authorize Green Day Event

**RESOLUTION AUTHORIZING AND ENDORSING
HAMMONTON GREEN DAY FESTIVAL**

WHEREAS, Hammonton’s Green Committee and MainStreet Hammonton have promoted and continue to promote the Town of Hammonton with scheduled events in the Town of Hammonton; and

WHEREAS, these organizations have forged positive relationships with other key organizations and institutions in Hammonton, particularly the Hammonton Education Foundation, St. Joseph’s High School, the Hammonton Lions Club, and the Hammonton High School Green Earth Club, and

WHEREAS these positive working relationships have helped to establish the annual Green Festival as an eagerly-anticipated staple among Hammonton’s annual celebrations, and

WHEREAS, Mayor and Council have and continue to support the efforts of these organizations to promote the Town of Hammonton and particularly their efforts at ensuring the environmental, economic, and cultural sustainability of the Town,

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF HAMMONTON, COUNTY OF ATLANTIC, STATE OF NEW JERSEY that the Town of Hammonton authorizes and endorses the Hammonton Green Day Festival to held at on Second Street between Bellevue and Vine Street on Saturday October 1, 2022 from 12 -4 pm:

BE IT FURTHER RESOLVED that the Town of Hammonton will provide municipal services required for this event including police assistance if required.

PUBLIC HEARD

MEETING ADJOURNED